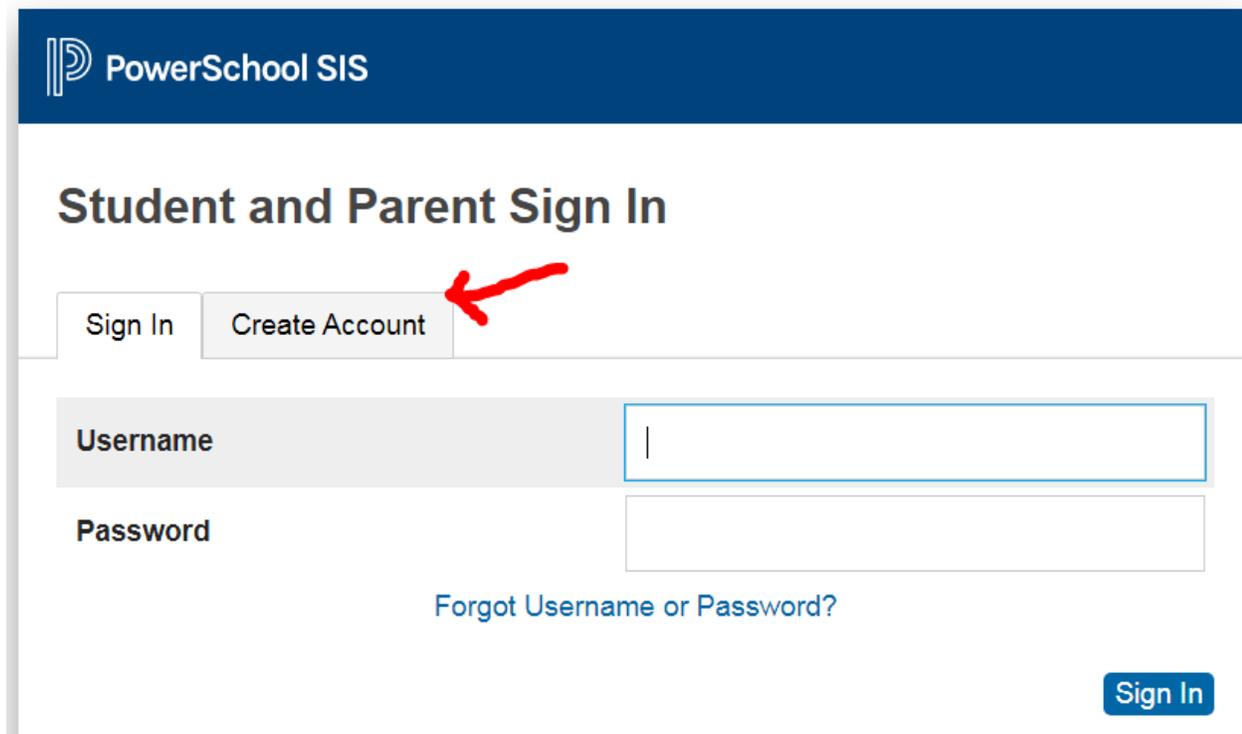


## POWERSCHOOL PARENT PORTAL SETUP AND ACCESS INSTRUCTIONS

1) Open an internet browser on your computer and enter Clinch.PowerSchool.com in the address bar.

2) Click on the **Create Account** tab:



PowerSchool SIS

### Student and Parent Sign In

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

Sign In

3) Click on the **Create Account** button at the bottom of the box:

## Student and Parent Sign In

Sign In

Create Account

### Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account 

Getting started is easy. If you do not have a PowerSchool username and password or need assistance logging in, contact the registrar at your child's school.

Clinch County Elementary & Middle School- Ali Taylor 912-487-5385

Clinch County High School- Joann Griffis 912-487-5366

  
CLINCH COUNTY SCHOOL SYSTEM

**Password must be at least 8 characters long**

4) Create the Parent Account. Type in your **First Name**, **Last Name** and **Email Address** in the fields provided. Create a **Username** and **Password** of your choice. ***The password must be at least 8 characters long.*** You and your student will have separate passwords. It is advisable that you keep your username and password secure and not share it with anyone else.

## Create Parent Account

### Parent Account Details

---

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Re-enter Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>



Password must:

•Be at least 8 characters long

5) Link students to account. Enter your child's first and last name in the **Student Name** field. In the **Access ID** field, enter your **Confidential ID** and your **Password**, which was provided to you in the letter from the school. Select the Relationship that you have to the student from the drop down menu. Repeat this process in the subsequent fields on this screen to add other students to your parent account.

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship -- Choose

2

Student Name

Access ID

Access Password

Relationship -- Choose

Enter "Your Confidential ID" from the school letter

Enter "Your Password" from the school letter

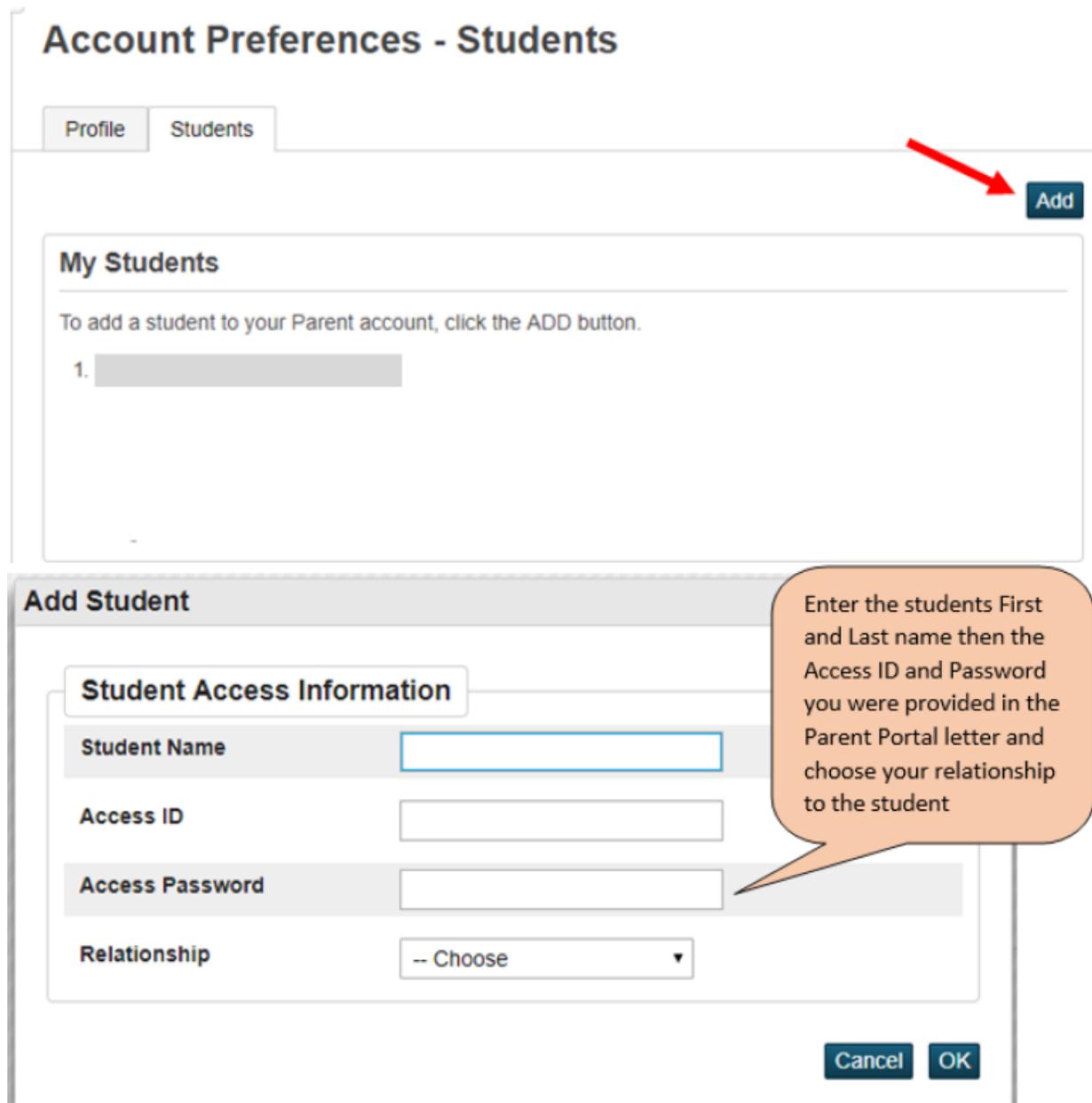
6) Click Enter and you should see a message indicating that your account was created.

7) If you already have a PowerSchool account, you can add your new student to that account.

a) Sign in to your current account

b) Go to Account Settings  Account Preferences

c) Select the Students tab and Add, then enter the information you were provided



## Account Preferences - Students

Profile Students

Add

### My Students

To add a student to your Parent account, click the ADD button.

1.

### Add Student

#### Student Access Information

Student Name

Access ID

Access Password

Relationship

Enter the students First and Last name then the Access ID and Password you were provided in the Parent Portal letter and choose your relationship to the student

Cancel OK